



# Washington Township, Dublin, Ohio

## POSITION VACANCY

## ANNOUNCEMENT

### General Information

**Position/Classification Title:** Part-Time Firefighter / EMT-B or Paramedic

**Immediate Supervisor:** Lieutenant

**Pay / FLSA Status:** \$12.40/hour, EMT-B or \$12.78/hour, Paramedic

Note: Township positions are designated as "casual or at-will" in nature and all employees serving in such position(s) are considered to be "casual employees". "Casual or at-will employees" serve strictly at the pleasure of the Township and employment may be terminated at any time for any reason, with or without cause.

**An employment application may be obtained at our Administration Building, 6200 Eiterman Road, Dublin, Ohio 43016 or by downloading from our website, [www.wtwp.com](http://www.wtwp.com).**

### Functions, Duties & Responsibilities

The Firefighter position engages in public safety by responding to community emergencies for the protection of life and property through firefighting and emergency medical activities, often performed under conditions which require strenuous physical exertion. Considerable time is spent in the special and routine maintenance of equipment and apparatus and in the routine care of buildings and grounds. Work is performed under close supervision of an Officer. Significant work hazards related to personal injury and stress exist with this work.

**Hours of Work:** Part-time Uniformed Personnel are required to work the following to maintain employment in good standing:

1. Minimum of working 72-hours in a 28-day cycle without exceeding 1,500 hours annually, but not to exceed an average of twenty-four (24) in a week (Saturday through Friday) in a calendar year (January 1st through December 31st);
2. Minimum of working one (1) weekend day each month;
3. Minimum of working one (1) major holiday (as defined by the Ohio Revised Code 511.10) as unit assigned is scheduled.

### Requirements/Qualifications

- Valid Ohio Motor Vehicle Operators License without excessive violations;
- Minimum of High School diploma or equivalent, Associate's or Bachelor's Degree desired;
- Satisfactory background checks and drug screens;
- Minimum of 18 years old;
- State of Ohio as a Firefighter Level II (240 Hour card);
- State of Ohio EMT-B certification require, Paramedic certification preferred;
- ACLS certification;
- ITLS certification;
- NIMS certification.

### Knowledge, Skills and Abilities

#### 1. Knowledge

- 1.1 Knowledge of fire hazards and related prevention and abatement methods;
- 1.2 Knowledge of current EMS patient care practices and techniques;
- 1.3 Knowledge of fire fighting techniques, incident command system, and fire suppression equipment;
- 1.4 Knowledge of the principles of fire behavior;
- 1.5 Knowledge of safe work practices and procedures;
- 1.6 Knowledge of administrative guides and established policies;
- 1.7 Knowledge of Standard Operating Guidelines, Protocols, Directives, Policies and Procedures and Fire Ground Procedures;
- 1.8 Knowledge of streets and roads within the first response district;
- 1.9 Knowledge of EMS Protocols;
- 1.10 Knowledge of personal computers and related fire service software applications (i.e. Firehouse software, Microsoft packages);
- 1.11 Knowledge of driver safety.

#### 2. Skills

- 2.1 Skilled at interpersonal and human relations;
- 2.2 Skilled at written and verbal communication;

2.3 Skilled analytical and problem solver.

### **3. Abilities**

- 3.1 Ability to extinguish and control fire within accepted guidelines of the department;
- 3.2 Ability to perform strenuous or peak physical activities during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke;
- 3.3 Ability to maintain an acceptable knowledge level by participating in hands-on training and by studying department procedure manuals, state courses/manuals, nationally recognized fire service books, EMS protocols, emergency medical textbooks, and other material as approved by the Fire Chief;
- 3.4 Ability to, at the scene of an emergency, receive instructions and accomplish duties in accordance with established standard operating guidelines and nationally recognized good practices;
- 3.5 Ability to follow verbal and written instructions;
- 3.6 Ability to read and write the English language;
- 3.7 Ability to meet knowledge, health, and physical qualifications established by the Township;
- 3.8 Ability to achieve and maintain an adequate level of physical fitness to perform the essential functions of the job.
- 3.9 Ability to operate and use basic software such as Word, Outlook, Excel, and Power Point;
- 3.10 Physical ability to perform the essential job functions.
- 3.11 Ability to maintain an acceptable knowledge level by participating in hands-on training and by studying department procedure manuals, state courses/manuals, nationally recognized books, and other material;
- 3.12 Ability to receive instructions and accomplish duties;
- 3.13 Ability to follow verbal and written instructions;
- 3.14 Ability to read and write the English language;
- 3.15 Ability to operate and use basic software such as Word, Outlook, Excel, and Power Point;
- 3.16 Physical ability to perform the essential job functions.

### **Selection Process**

The Township continuously accepts applications for the position of part-time firefighter. Those candidates having a completed application on file will be notified either by mail or email of the next testing date. The following highlights the traditional selection process.

1. Written Examination
2. Physical Agility Test
3. Panel Interview
4. Administration Interview

The Township promotes full-time firefighters from part-time firefighter staffing as vacancies occur. Candidates who are in the process of obtaining EMT-B or Firefighter Level II certifications may apply and take the examination, but must have current valid certification within two (2) months of testing and before appointment to position.

**WASHINGTON TOWNSHIP IS AN EQUAL OPPORTUNITY EMPLOYER PROMOTING A DRUG-FREE WORK PLACE**