

Minutes of February 14, 2023

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on February 14, 2023, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present
 Mr. Stu Harris, Vice Chair – Present
 Mr. Jan Rozanski, Trustee – Present

Oath of Office:

Mr. Kranstuber administered the oath of office to the following:

- Jason Mack as Captain
- Evan DeGiralomo as Captain
- Jeffrey Larger as Lieutenant

Sheriff's Report:

Deputy Burton Haren was not present but he submitted a written report of activity within the Township. Written report appended to the Meeting Minutes. Append #001

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING CRAIG A. IRWIN'S EMPLOYMENT AS FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Craig A. Irwin on December 15, 1997, and

WHEREAS, the Board of Trustees for Washington Township recognizes Craig A. Irwin has resigned from his position with the Township for the purposes of retirement.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Craig A. Irwin
 Position/Department: Firefighter-Paramedic / Fire
 Classification: Full-Time
 Effective date: March 3, 2023

Section 2: Craig A. Irwin is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, the roll was called upon for the adoption of this resolution, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted February 14, 2023. #2023.02.14.001
Append #002

Resolution Concluding Employment:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ALEK D. STONEROCK'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Alek D. Stonerock on August 12, 2021, and

WHEREAS, the Board of Trustees for Washington Township recognizes that Alek D. Stonerock has communicated his intention to resign to accept a position with another entity.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:
Name: Alek D. Stonerock
Position / Department: Firefighter-Paramedic/Fire
Classification: Full-Time
Effective date: February 3, 2023

Section 2: Alek D. Stonerock is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, the roll was called upon for the adoption of this resolution, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted February 14, 2023.

#2023.02.14.002
Append #003

Resolution Concluding Employment:

Mr. Harris introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING THOMAS L. ORR’S EMPLOYMENT AS A PART-TIME FIREFIGHTER/EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Thomas L. Orr on January 26, 2023, and

WHEREAS, the Board of Trustees for Washington Township recognizes that Thomas L. Orr has communicated his intention to resign as he could not meet the Township’s part-time firefighter minimum responsibilities.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:
Name: Thomas L. Orr
Position / Department: Firefighter-EMT-B / Fire
Classification: Part-Time
Effective date: January 26, 2023

Section 2: Thomas L. Orr is not eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, the roll was called upon for the adoption of this resolution, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted February 14, 2023.

#2023.02.14.003
Append #004

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING LILLI A. WATKIN’S EMPLOYMENT AS A PART-TIME FIREFIGHTER/EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Lilli A. Watkins on August 11, 2022, and

WHEREAS, the Board of Trustees for Washington Township recognizes that Lilli A. Watkins has communicated her intention to resign to accept a position with another entity.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name: Lilli A. Watkins
 Position / Department: Firefighter-EMT-B / Fire
 Classification: Part-Time
 Effective date: February 18, 2023

Section 2: Lilli A. Watkins is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, the roll was called upon for the adoption of this resolution, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted February 14, 2023.

#2023.02.14.004

Append #005

Resolution Approving the Community Education Coordinator Position:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**RESOLUTION APPROVING THE COMMUNITY EDUCATION COORDINATOR POSITION
 DESCRIPTION AND CLASSIFICATION**

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and community safety programming to its constituents, and;

WHEREAS, to provide for administrative support for these services, it is necessary to employ a variety of employees who serve in various capacities, and;

WHEREAS, Washington Township conducts job analysis periodically resulting in updated position descriptions to most accurately reflect the nature of positions within the Township;

NOW, **THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:**

Section 1. The Board approves the updated Community Education Coordinator job description, including updating the classification to full-time non-exempt status, working a minimum of 30 hours weekly.

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, the roll was called upon for the adoption of this resolution, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted February 14, 2023.

#2023.02.14.005

Append #006

Authorization to Purchase Turnout Gear:

Following the accreditation site visit in 2022, the department was encouraged to conform turnout gear inspections to better meet NFPA 1851 standards. This will require advanced inspections and repairs to be completed for each set of turnout gear on an annual basis. For the inspections and repairs to meet NFPA 1851 standards, they will need to be completed by a certified ISP (Independent Service

Provider). An additional benefit to having repairs made on an annual basis by an ISP, as opposed to the department's current repair process, is that damage that may not be seen on a daily basis will be identified and repaired keeping the gear NFPA compliant and providing better protection for firefighters. Three ISPs quoted the department for the annual inspection, cleaning, and repairs on all turnout gear sets. The service model that best fits the department's needs, and the ISP with the lowest overall cost, is Turnouts, LLC.

Motion to Authorize Purchase:

Motion by Mr. Kranstuber and seconded by Mr. Rozanski, to authorize the Township Administrator to enter into an agreement with Turnouts, LLC for turnout gear inspection, cleaning, and repairs with an estimated start to the program in March 2023. The cost is \$110 per set for 216 sets, cost not to exceed \$25,000 annually. Motion approved.

#2023.02.14.006

Append #007

Approval of the Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to approve the following consent agenda items as presented:

- Meeting Minutes of January 24, 2023
- Bills: January 30, 2023 \$ 204,417.31
- Medical/Insurance Payments January 2023 \$ 319,493.04
- Electronic Payments January 2023 \$1,537,001.47
- Transfers December 2022 \$ 431,217.00
- Monthly Payroll 02/03/2023 \$ 9,391.39
- Payroll: February 3, 2023 \$ 440,771.51
- State Financial Report 2022
- 2022 Year End Balances/2023 Estimated Resources/2023 Appropriations

Motion Passed

#2023.02.14.007

Append #008

Round Table Discussion:

Administrator, Department Heads and Trustees, held discussions and updates given, but no action taken. Amlin Project Update - Mr. Richter met with Mr. Joey Gallagher, project manager, to discuss landscaping of the Amlin Project and this work will probably start sooner than expected due to the mild winter weather. A discussion was held regarding the mailboxes along Rings Road, there have been some issues with mailboxes being damaged and/or knocked down by cars/trucks. A few of the residents feel the mailboxes are too close to the road, which is causing the damage. Trustees suggested monitoring the issue to see if this is a constant problem.

Executive Session for Personnel:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to discuss Personnel Matters per the request of the Trustees and per the ORC#121.22(G) (1) at approximately 6:30 p.m. Motion passed. #2023.02.14.008

Adjourn Meeting:

Meeting of February 14, 2023, adjourned at approximately 6:45 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer